

**HOSPICE PALLIATIVE CARE GREATER MONCTON  
INC.**

**FINANCIAL STATEMENTS**  
UNAUDITED

**DECEMBER 31, 2014**

**HOSPICE PALLIATIVE CARE GREATER MONCTON INC.**  
**DECEMBER 31, 2014**

**Contents**

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	<u>Page</u>
<b>Review Engagement Report</b>	1
<b>Financial Statements:</b>	
Statement 1- Statement of Financial Position	2
Statement 2 - Statement of Operations and Changes in Net Assets	3
Statement 3 - Statement of Cash Flow	4
Notes to the Financial Statements	5-6

# LEBLANC SCOTT CPA

Chartered Professional Accountants

26 Westview Terrace  
Riverview, NB E1B 3S3

## Review Engagement Report

To the directors of:  
Hospice Palliative Care Greater Moncton Inc.

We have reviewed the statement of financial position of Hospice Palliative Care Greater Moncton Inc. as at December 31, 2014 and the statements of operations and changes in net assets and of cash flow for the year then ended. Our review was made in accordance with Canadian generally accepted standards for review engagements and accordingly consisted primarily of enquiry, analytical procedures and discussion related to information supplied to us by the organization.

A review does not constitute an audit and consequently we do not express an audit opinion on these financial statements.

Based on our review, nothing has come to our attention that causes us to believe that these financial statements are not, in all material respects, in accordance with Canadian accounting standards for not-for-profit organizations.

LEBLANC SCOTT

LeBlanc Scott CPA  
Chartered Professional Accountants

Riverview, NB  
April 20, 2015

HOSPICE PALLIATIVE CARE GREATER MONCTON INC.

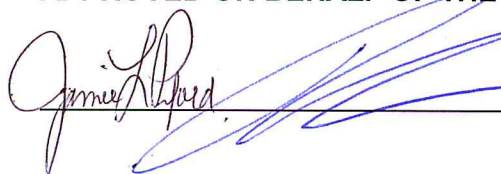
STATEMENT OF FINANCIAL POSITION  
UNAUDITED

STATEMENT 1

AS AT DECEMBER 31, 2014

	<u>2014</u>	<u>2013</u>
<b>Current assets</b>		
Cash and cash equivalents (Note 1 a)	\$ 139,733	\$ 114,532
Restricted building fund investments (Note 5)	125,448	125,110
Accounts receivable	33,266	-
Investment tax credits receivable (Note 3)	9,449	9,838
Prepaid	<u>926</u>	<u>842</u>
	308,822	250,322
<b>Other long term assets (Note 4)</b>	<u>7,298</u>	<u>7,298</u>
	<u>\$ 316,120</u>	<u>\$ 257,620</u>
<b>Current liabilities</b>		
Accounts payable and accrued liabilities	\$ 7,232	\$ 8,742
Due to government agencies	<u>2,961</u>	<u>1,844</u>
	10,193	10,586
<b>Restricted building fund (Note 5)</b>	125,448	125,110
<b>Net Assets</b>		
Net assets	<u>180,479</u>	<u>121,924</u>
	<u>\$ 316,120</u>	<u>\$ 257,620</u>

APPROVED ON BEHALF OF THE BOARD:

  
Director

The attached notes are an integral part of these financial statements.

LeBlanc Scott CPA, 26 Westview Terrace, Riverview, NB E1B 3S3

**HOSPICE PALLIATIVE CARE GREATER MONCTON INC.****STATEMENT OF OPERATIONS AND CHANGES IN NET ASSETS  
UNAUDITED****STATEMENT 2****FOR THE YEAR ENDED DECEMBER 31, 2014**

	2014	2013
<b>Revenues</b>		
Donations: Corporate/Business	\$ 8,128	\$ 2,000
Donations: Individual	51,695	39,057
Fundraising and special events	28,304	39,744
Grants	8,414	33,486
Hospice Shoppe	261,197	273,141
Other	<u>377</u>	<u>947</u>
	358,115	388,375
<b>Fundraising Costs</b>	12,307	26,252
<b>Hospice Shoppe Costs</b>	<u>185,331</u>	<u>153,339</u>
<b>Gross Profit</b>	<u>160,477</u>	<u>208,784</u>
<b>Expenses</b>		
Advertising and promotion	1,285	1,245
Grief and bereavement meetings	563	456
Insurance	1,338	1,013
Interest and bank charges	1,229	811
Meals and catering	6	560
New Horizons/NB Student Program	7,967	19,255
Other operating expenses	6,702	2,801
Office expenses	11,517	5,589
Professional fees	7,224	4,962
Salaries and wages	57,955	51,167
Telephone	4,186	4,528
Travel and training	<u>1,611</u>	<u>1,095</u>
	<u>101,583</u>	<u>93,482</u>
<b>Excess of operating revenues over expenses</b>	58,894	115,302
<b>Net assets, beginning of year</b>	121,924	43,775
<b>Deferred contributions to restricted building fund</b>	<u>(339)</u>	<u>(37,153)</u>
<b>Net assets, end of year</b>	<u>\$ 180,479</u>	<u>\$ 121,924</u>

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LeBlanc Scott CPA, 26 Westview Terrace, Riverview, NB E1B 3S3

HOSPICE PALLIATIVE CARE GREATER MONCTON INC.

STATEMENT OF CASH FLOW  
UNAUDITED

STATEMENT 3

FOR THE YEAR ENDED DECEMBER 31, 2014

	2014	2013
<b>Cash flows from operating activities</b>		
Excess of revenues over expenses	\$ 58,894	\$ 115,302
<b>Changes in non-cash working capital</b>		
Account receivable	(32,878)	1,519
Prepaid expenses	(83)	-
Accounts payable and accrued liabilities	<u>(393)</u>	<u>1,630</u>
	<u>(33,354)</u>	<u>3,149</u>
	<u>25,540</u>	<u>118,451</u>
<b>Cash flows from financing activities</b>		
<b>Cash flows from investing activities</b>		
Net contributions to restricted funds	<u>(339)</u>	<u>(37,153)</u>
<b>Increase (decrease) in cash and cash equivalents</b>	25,201	81,298
<b>Net cash and cash equivalents, beginning of year</b>	<u>114,532</u>	<u>33,234</u>
<b>Net cash and cash equivalents, end of year</b>	<u><b>\$ 139,733</b></u>	<u><b>\$ 114,532</b></u>
<b>Cash and cash equivalents consist of:</b>		
Cash	<u>\$ 139,733</u>	<u>\$ 114,532</u>
	<u><b>\$ 139,733</b></u>	<u><b>\$ 114,532</b></u>

The attached notes are an integral part of these financial statements.

LeBlanc Scott CPA, 26 Westview Terrace, Riverview, NB E1B 3S3

## **HOSPICE PALLIATIVE CARE GREATER MONCTON INC.**

### **NOTES TO THE FINANCIAL STATEMENTS**

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#### **Description of major business activity**

The organization is a not-for-profit registered charity incorporated under the laws of the Province of New Brunswick. It exists to provide palliative clients and their families with emotional and physical support.

#### **1. Summary of significant accounting policies**

##### **Basis of presentation**

The financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations and include the following significant accounting policies:

(a) Cash and cash equivalents

Cash and cash equivalents are comprised of business chequing and business investor accounts.

(b) Revenue recognition

The organization follows the deferral method of accounting for contributions. Restricted contributions related to expenditures of future periods are deferred and recognized as revenue in the period in which the related expenses or capital acquisitions are incurred. Unrestricted contributions are recognized as received.

(c) Inventory

Inventory for the Hospice Shoppe consists of donated items. Since the cost of these items is zero, no amount is reported for inventory.

(d) Income taxes

The organization is exempt from income taxes under Section 149 (1) I.

#### **2. Prior year numbers**

Certain prior year numbers have changed for presentation purposes.

#### **3. Investment tax credits receivable**

Investment tax credits receivable represents the GST/HST Public Service Bodies' Rebate available to registered charities allowing a claim of 50% of the federal and provincial portions of HST paid on purchases.

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**4. Other long term assets**

Other long term assets represents a deposit held by Firm Capital Properties Inc. (the landlord for the premises leased for The Hospice Shoppe) The sum is to be held by the Landlord, without liability for interest, as security for the faithful performance by the Tenant of all terms, covenants and conditions of the lease.

**5. Restricted Building Fund**

The restricted building fund represents combined contributions of funds restricted internally by the board of directors and externally by donors. These funds are being deferred for the purpose of construction or acquisition of a building to be used as a palliative care residence.

**6. Commitments**

The organization leases premises at 1075 Mountain Road in Moncton for base rent of \$4073.12 per month plus tax (\$10.50 per square foot). There are additional monthly landlord rental recovery amounts payable for operating costs of \$656.68 per month plus tax (\$1.69 per square foot), realty tax of \$1873.98 per month plus tax (\$4.83 per square foot) and HVAC recovery of \$136.22 per month plus tax (\$0.35 per square foot) for combined additional rental costs of \$2666.88 per month plus tax. The lease is for a term of 5 years commencing November 1, 2010 and ending October 31, 2015. Base rent was subject to an increase to \$11.50 per square foot effective November 1, 2014. A renewal option is available to extend the term for one (1) further period of five (5) years. Future minimum lease payments per fiscal year are as follows:

2015	75,908
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**7. Conditional land transfer**

The organization is in possession of a Letter of Intent from the Humphrey, Lewisville, Sunny Brae Lions Club confirming the Club's intention to gift a portion of its property located at 156 Pleasant Street, Moncton, NB. The transfer's prime and most important condition is that Hospice Greater Moncton build a residence within five (5) years of the transfer of the property. If this condition is not met, then the property will revert back to the Lions Club.